



Thompson Township
TOWNHALL RENTAL AGREEMENT

P.O. Box 174, Manistique, Michigan 49854

The following LEASE AGREEMENT, made this ___ day of ___, 20___, by and between the Township of Thompson, a municipal corporation, hereinafter designated "Township", AND

Full Name ("Lessee") _____

Address: _____

City, State, Zip: _____

Phone Number: (Home) _____ and/or (Cell) _____

Rental Fee of \$75.00 Required and Received on this date: _____

Cash \$ _____ or Check # _____ Made Payable to Thompson Township

Received by: _____ Title: _____

Hereinafter designated "Lessee", WITNESSETH:

In consideration of the covenants and conditions hereinafter contained, it is hereby agreed by and between the parties hereto as follows:

- 1. The lease hereby lets and leases unto the Lessee, the following described premises owned by the Township, described as the Township Hall grounds (surrounding the township hall), main assembly room, kitchen facilities and restroom.
2. This lease covers the period of _____
3. Said premises may be used for meeting room and _____
And for no other purposes, without the written consent of the Township.
4. The Lessee shall not assign, transfer for sublet this lease on said premises, or any part thereof, without the written consent of the Township.
5. Lessee shall be liable and responsible for all janitor, maintenance and cleaning personnel necessary to prepare the premises for scheduled activity and necessary to restore the same to an equal or better condition than prior thereto immediately following such activity. If Lessee fails to do so, Lessee shall pay a sum, not less than Seventy-Five Dollars (\$75.00) to the Township for any janitorial and/or maintenance required and as determined by the Township. These will be billed at the current rates and Lessee shall pay for them upon presentation and receipt of a detailed invoice.
6. No Liquor, Recreational Marijuana or Vaping will be permitted in the Township Hall or on the Township grounds during the Lessee's use of the premises.
7. Smoking is prohibited in the Township Hall. Lessee is responsible for assuring that any remains from smoking materials is disposed of in the proper receptacles.
8. Parking in front of the Thompson Volunteer Fire Department doors, where indicated, is not allowed.

9. The **Lessee** agrees to conduct its activities upon the township premises so as not to endanger any person lawfully thereon and to indemnify and hold harmless the **Township** against any and all claims for injury to person or property (including claims of employees of the **Lessee** or any contractor, subcontractor, guest or invitee) arising out of the activities contracted by the Lessee, its agents, members, guests or invitees.
10. **Lessee** shall comply with all laws of the United States, of the State of Michigan and all ordinances, rules and regulations of the **Township**. **Lessee** will not do nor suffer to be done anything on said premises in violation of any such laws, ordinances, rules and regulations.
11. **Lessee** agrees to take out and pay for any permits and licenses required by any government authority and to pay any tax or taxes, including amusement tax, incidental to the use of the demised premises under this lease.
12. It is the policy of the **Township** to rent/lease the Thompson Township Hall and grounds to Thompson Township residents only.
13. Township furniture and equipment is to be used at the township hall only. The township will not loan any items out for personal use.

Signed:

_____ Date: _____
 Thompson Township Official

_____ Date: _____
 Lessee

IMPORTANT: As a Thompson Township resident, *this is your hall too*, please observe the following list when using the hall and premises. (This list is meant only as a partial listing of items you should make sure to complete when leasing the property. All items listed below, and any other tasks needed to return the hall and grounds to its previous state, should be completed prior to returning the hall keys to the **Township**).

Wash any used dishes and put away	Clean up bathroom and make sure faucets are off
Clean up sink and countertops	Take all trash with you
Clean up stove and make sure it is turned off	Turn off all lights
Clean out refrigerator, unplug, leave door open	Return thermostat to 62 degrees
Take all food brought into the hall with you	Lock both front and back doors
Take down any tables/chairs and put away	Remove any trash around exterior of building
Assure that all windows are closed	Return key to Township Official
Sweep all floors and if necessary, mop	Report any damage/problems if applicable

Contact Information:

Sara Plante

Thompson Township Clerk

906-440-3606

Laurie Jasmin

Thompson Township Supervisor

906-450-0295